Quality Assurance Lead – Accountable Manager

Job Summary:

Quality Assurance Lead – Accountable Manager will report to the CEO and be responsible for planning, coordinating, authoring documents, training personnel and taking actions to ensure that all Quality Objectives are implemented and maintained.

Essential Functions:

Ownership of Quality Assurance activities and periodic evaluations of Quality Performance.

Responsible for developing and maintaining a quality system to assure that all products manufactured by the organization meet customer specifications.

Responsible for developing and maintaining a quality system that exceeds all of ISO 9001:2000 requirements company wide. Responsible for conducting internal audits and representing the company in external audits.

Responsible for establishing and maintaining ISO 17025 certification program for designated product lines.

Must be able to author concise, understandable documents and procedures as needed. Problem reports and quality escapes must be documented, dispositioned and appropriate action taken.

Maintain compliance program and pertinent documentation through periodic updates and internal audits.

Education Requirement:

Bachelor's degree in related field with strong focus on Quality Assurance and Quality Control.

Experience Requirement:

Minimum of 10 years experience in Quality Assurance, 5 years experience in a lead role in Quality Assurance in the SMT manufacturing area. Minimum of 2 years experience developing project specific and organization wide Quality Assurance Plans.

Skills/Knowledge/Abilities:

Self-directed, detail oriented work ethic able to work independently on multiple projects and as well as the ability to work in a lean team environment. Excellent analytical skills and interpersonal skills. Deep understanding of ISO 9001:2008, ISO 17025 and FAA PMA quality procedures.

Must be able to work in the lead QA role, working closely with Manufacturing, Sales and Engineering. Demonstrated knowledge of SMT manufacturing and test methods, small electronic device manufacturing and ERP processes. Strong computer skills, including MS Word.

Experience or familiarity with any of the following is a strong plus: PLEX ERP system, optical test and calibration methods, FAA/PMA guidance for quality systems.

Working Conditions:

Normal office, electronic lab, UV lab and SMT manufacturing environment.

EIT 2.0 LLC
14001 Innovation Park Lane, Leesburg, VA 20176

Please direct your one page resume and cover letter to: hr@eit20.com